

केंद्रीय मूगा एरी अनुसंधान एवं प्रशिक्षण संस्थान  
CENTRAL MUGA ERI RESEARCH & TRAINING INSTITUTE

(आई. एस. ओ. 9001:2015 प्रमाणित संस्थान ISO 9001:2015 Certified Institute)

केंद्रीय रेशम बोर्ड CENTRAL SILK BOARD

वस्त्र मंत्रालय: भारत सरकार Ministry of Textiles: Govt. of India

लाहदोईगढ़ Lahdoigarh, जोरहाट Jorhat-785700, असम Assam



दूरभाष Phone: 0376-2350026, 2335513/ फेक्स Fax: 0376-2335528

ई-मेल Email: cmerti@rediffmail.com/cmertilad.csb@nic.in

वेब साइट Website: www.cmerti.res.in



No. CSB/CMER&TI/Store/4(9)/2020-21

Dated 11.12.2020

**Tender Notice**

**Subject: Invitation of tender/quotations for Annual Rate contract of chemical/ glasswares/ plastic wares/ other laboratory consumables and custom R&D services**

This office is interested in entering into Annual Rate contract for **chemicals, glasswares, plasticwares, other laboratory consumables and custom R&D services** etc (Annexure 1) for the calendar year 2021 with the enclosed terms and conditions. Hence, it is requested to submit rate quotations in the prescribed format along with all the necessary/relevant documents duly attested in sealed cover super scribing “**Quotation for supply of chemicals/ glasswares/ plasticwares and custom R&D analytical/ sequencing services**” by Registered Post/ Speed post / courier.

Separate offers should be made for each brand of product, if quoted for more than one brand of products. Failure to follow/ fulfill all the instructions and the terms & conditions of the enquiry, the bid/ quotation will be summarily rejected.

Late Date of submission/ Time of submission
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20-01-2021 upto 2.30 p.m
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Time of opening: 3.00 P.M
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*Jalajast Kumar*  
(Dr. Jalaja S. Kumar)  
Director

**Laboratory aids/consumables**

1. Glasswares / Plasticwares / molecular biology and diagnostic Kits
2. Laboratory Chemicals / Biochemicals / Reagents / Media
3. Microbial strains (ATCC, DSMZ etc.) and Plasmids (ADDGENE repository)
4. Refill of cylinders (gases, liquid nitrogen etc)
5. Filter papers/ filtration units
6. Liquid handling products (micropipettes, liquid dispensing system etc)

**Sequencing services**

1. Sanger DNA sequencing (PCR products, plasmid DNA, primer walking) with purification
2. Fragment analysis (Genotyping)
3. Microbial identification/barcoding by Sanger sequencing (bacteria, fungi, plant, insect)
4. RNA-seq (transcriptome sequencing)
5. Whole genome shotgun sequencing (bacteria, fungi, eukaryote) – denovo, reference based
6. Metagenomics (Targetted amplicon based, shotgun metagenome sequencing)
7. PAC Bio sequencing
8. Representational sequencing (RAD-Seq, DD-RAD-Seq, GBS genotyping etc) with/without analysis

**Analytical services**

1. ICP-MS analysis of biological, non biological and environmental sample.
2. Metabolomics services of biological samples
3. Protein characterization, expression and Peptide sequencing
4. Custom Polyclonal Antibody Production Services/antibody production services

**Oligo/Probe/Gene synthesis**

1. Rates per base for Oligonucleotide/Primer synthesis with and without modifications
2. Rates per base for Gene synthesis
3. Rate for Custom cloning of synthesized genes

## **Terms & Conditions**

1. **Rates:** Rates as given in your price list/catalogue price valid for the period of Rate contract shall be applicable. If the price list for the current year is not available, price list for last year will be applicable.  
**No upward revision in price will be accepted during rate contract period under any circumstances. The bidder should provide an undertaking to this effect.**
2. **Discount:** Discount on Rate contract offered by you shall be deducted from Catalogue price.
3. **Fall Clause:** Price charges for the items supplied under the rate contract shall in no event exceed the lowest price at which the party sells the items of same description to any other institute/ person during the period of contract
4. **Delivery & Delivery schedule:** All supplies must be on the basis of Door delivery at Stores section, CMER&TI, Lahdoigarh. Delivery must be made within 30 days of issue of the order unless otherwise specified. Part supplies shall normally not be accepted. Part billing and advance payment is also not acceptable. Director, CMER&TI, Lahdoigarh reserves the right to cancel the order in case of delayed supply.
5. **Payment:** All payments will be made on bill basis normally within 30 days after the delivery at the Stores section, CMER&TI Lahdoigarh and on receipt of bill in order. Supplies should be made promptly within delivery schedule and must match to our specifications. CMER&TI Lahdoigarh will not be held responsible for delayed payment if the bill is not in order or delayed rising of bills. The discount amount and taxes should be separately in the bill.
6. **Loss, Damage & Shortage:** The firm shall be responsible for any loss, damage & shortage during transit. The Payment shall be made for materials received in good satisfactory conditions only. Any damage or shortage noticed on delivery, the same must be replaced within 07 days after intimation.
7. **Taxes and Duties:**
  - a) Excise duty: CMER&T Lahdoigarh is exempted from payment of excise duty fully.
  - b) CST/Custom duty: We are not entitled to issue Form "C" or "D"
  - c) GST: GST as per prevailing rates may be applicable for supplies made from within Assam.
  - d) Octroi: Normally no Octroi is charged to CMER&TI, Lahdoigarh consignments.
  - e) Way bill/Road permit: We issue a certificate of Declaration I lie of way bill/ Road permit
8. **Local Dealer / Stockist:**
  - a) There should be one exclusive authorized dealer/ stockiest for each brand/ product
  - b) Any addition or deletion of dealership/ distribution ship must be intimated immediately.
  - c) Order can be made to local stockiest directly by Rate contract rate as per the same terms & conditions.

9. **Validity of R/C:** Rate contract will be valid for one calendar year unless cancelled by the Director, CMER&TI, Lahdoigarh. Rate contracts may also be extended by 6 months or 1 year at the prudence of Director, CMER&TI, Lahdoigarh, subjected to acceptance of the firm.
10. **Authorization:** Authorization letter should be provided in case any product is quoted by any supplier other than its original manufacturer.
11. **Order value:** The orders will be placed irrespective of value as per requirements,
12. **Price list catalogue:** Two copies of printed price list & one number of price list in USB, email should be provided
13. **CMER&TI Lahdoigarh** reserves right to keep number of firms in Rate contract for similar items during the period of Rate Contract with one or two parties
14. **Director CMER&TI Lahdoigarh** reserved the right to place orders with you or any other firm or cancel rate contract without assigning any reason thereof.
15. All disputes under the rate contract will be settled by the Director, CMER&TI, Lahdoigarh with discussion to store purchase committee and respective firms (s).
16. Earnest money deposit (EMD) is NOT required to be submitted by the prospective parties.

### Application Format

(For entering into rate contract for **chemicals, glasswares, plasticwares, other laboratory consumables and custom R&D services for the calendar year 2021.**

Sl. No.	Particulars	Fill by typing
1	Name & Full address of the applicant: (with Phone number & email ID)	
2	Products/ services for which rate contract desired/ applied for	
3	Brand name of the products	
4	If the firm is under Rate Contract (RC) with other Govt. Deptt./Inst. The copy of RC issued by the Institutes/Deptts. should be provided	
5	Certified copies of state sales tax Registration no. TIN no, GST No with date of validity a) Central Sales Tax Registration No. b) Latest copy of Sales Tax Return (Please enclose copies of relevant documents)	
6	Income Tax PAN no. (in the name of firm/company & not individual)	
7	Whether product catalogue is in circulation, if so, please enclose one copy/set each in booklet and CD	
8	Please indicate name & full address of your banker along with bank account details	
9	Name & address of only one/ exclusive authorized / valid dealer/ distributor for Jorhat, Assam for the calendar year 2021	
10	Trade discount (in %) on catalogue price along with certificate of not giving higher discount to any other department.	

N.B Separate offers (in different application form) should be made for each brand of product.

Signature

Name of company/ firm with complete address & seal