

केन्द्रीय मूगा एरी अनुसंधान एवं
प्रशिक्षण संस्थान
(ISO 9001:2008 प्रमाणित संस्थान)



केन्द्रीय रेशम बोर्ड

वस्त्र मंत्रालय - भारत सरकार
लाहदोइगड़, जोरहाट 785700, असम

**CENTRAL MUGA ERI RESEARCH
& TRAINING INSTITUTE**
(ISO 9001:2008 Certified institution)

CENTRAL SILK BOARD

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No. CSB/CMERTI/4(60)/Store/2015-16/

Date : 07-01-2016

NOTICE INVITING QUOTATION

Sub : Inviting rate quotations for printing of Technology Book of Muga & Eri in English - reg.

Sealed quotations are hereby invited for printing of *Technology Book of Muga & Eri* in English, as per specifications given in **Annexure-I**. Interested parties may offer their rate for the same as per details given in **Annexure-II**. The quotation should be addressed to the *Director, CMER&TI, CSB, Lahdoigarh, Jorhat-785700* in a sealed envelope super scribing as "**Quotation for Printing of Technology Book of Muga & Eri in English**". The quotation should reach this office on or before **08-02-2016 at 2:00 PM** positively, which will be opened at 3.00 p.m. on the same day in presence of the parties or their representative, who choose to be present. If the quotation opening date happens to be a holiday, the quotations will be opened on the next working day at the same time. The quotation received after due date and time will not be entertained.

The terms and conditions are indicated below.

1. **Validity : 6 months** from the date of opening of the quotation.
2. **Delivery Schedule** : 15 days after approval of final proof.
3. **Payment** : The payment will be made only after full completion of the job with the satisfaction of the Director or Authorized officer.
4. **Rate** : F.O.R CMER&TI, Lahdoigarh, Jorhat-785700.
5. Taxes and other statutory levies duties to be shown clearly.
6. Income Tax & Sale Tax clearance certificate as issued by the State/Central Sale Tax dept. to be submitted along with the quotation.
7. A copy of the PAN Card to be submitted along with the quotation.
8. **EMD : 2%** on the quoted value to be submitted along with the quotation in the form of Demand Draft / Banker Cheque drawn in favour of **Director, CMER&TI, Lahdoigarh** payable at any Nationalized bank at Jorhat (Assam). Quotation will be rejected if EMD is not enclosed.
9. After receipt of manuscript, first proof should be given within 15 days and subsequent proofs should be given within 10 days after receipt of corrected material. Delay in submission of first proof / corrected proof may lead to fixing of penalty @ 2% of total cost per week apart from forfeiting the security deposit.
10. Sample paper duly signed has to be enclosed along with the quotation.
11. Party has to enclose sample report / books printed by him along with the quotation.
12. **Copies of work orders of other organizations** indicating rates for printing of book of similar size and paper also to be enclosed along with the quotation.

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13. The Director reserves the right to accept or reject any of the quotations without assigning any reason whatsoever.

The concerned bidder can obtain the reason for rejection of his bid, bidding procedure and conditions of the bid, if he chooses to do so by giving a request in writing.

Director i/c

Annexure-I

SPECIFICATIONS FOR PRINTING OF TECHNOLOGY BOOK OF MUGA & ERI.

Sl. No.	Particulars	Specification
1	Number of copies	500
2	Size of Leaf	14 x 22 cm
3	Language	English.
4	Number of pages	300 pages.
5	Paper	Multicolour
6	Mode of printing	Print in Map litho paper..
7	Composing	Compose required.
8	Proofs to be given	Three proof required.
9	Binding	Required perfect binding.
10	Delivery	Within 1 month after placing order.

Printing of Institute Technology Book of Muga & Eri.

QUOTATION FORMAT

1	Name and address of the printer	
2	Name of contact person	
3	Telephone Number	
4	Mode of printing	Multicolour
5	Number of copies	500
6	Lot rate of printing and supply of 500 Copies of Technology book of Muga & Eri. (specifications indicated in Annex-I).	
7	Taxes if any, give details	
8	EMD particulars	DD / BC No. : Date: Name of the Bank: Amount (Rs.) :

Place :

Date :

Signature with seal